

Submission Guidelines for Authors

JLS accepts submissions of **original scholarly articles** that engage academic discussion of topics in the field of Levantine studies, focusing on the modern and contemporary eras. For a more detailed description of the journal's scope, see [About JLS](#). All published articles, with the exception of essays and reviews, go through a double-blind peer review process.

JLS also publishes **essays** and **translations** of works of eminent scholars, writers, and intellectuals of the region. Send translation queries along with the original text and the CV of the proposed translator, if relevant.

JLS **dock-ument** aims to promote the theoretical discourse on topics related to various aspects of the Levant, with preference given to personal essays and lyrical prose. While we rarely publish unsolicited works, authors may send a query to the dock-ument editor.

Book reviews in JLS are by invitation only. We do not accept unsolicited book reviews.

Important note to all contributors:

JLS does not consider works that have been published or are set to be published elsewhere in whole or in part, in any language. This includes articles whose main premise is based on previously published manuscripts. Submission of a manuscript implies that the author is committed to publish in JLS if the manuscript is accepted. We do not accept simultaneous submissions.

JLS adheres to the highest standards of publication ethics. By submitting, authors attest that the work is entirely their own. Authors should ensure proper acknowledgment and references to other works cited. Please read "[Statement of Publication Ethics](#)" for more information.

Regulations

We accept online submissions through our submission portal. You may also email your submission to JLS@vanleer.org.il. Articles should feature original research or analysis and should be approximately 6,000 to 10,000 words in length (including endnotes and captions) and should include an abstract of 150–300 words.

JLS employs a **double-blind peer review** policy whereby articles that pass our initial in-house editorial assessment are sent to at least two expert referees for evaluation. Authors should be careful to avoid any references in the text and endnotes that might reveal their identity to reviewers. Please include a cover page with the title of the submission and the author's name, affiliation, email address, and telephone number. Manuscripts are either rejected before peer-review, rejected after peer-review, accepted on the condition of revisions, or accepted as is. Manuscripts that show potential but require substantial revisions receive the verdict "rewrite and resubmit." Resubmissions are either evaluated by the editors alone or sent for another round of peer-review.

All accepted manuscripts are copyedited by JLS for language and style. All changes will be tracked and approved by the author. The author will also receive the first galley proofs for inspection. **At this stage, no changes may be made in the text or notes, except for corrections of errors.** Authors are responsible for obtaining permission from copyright holders where necessary—for example, stanzas of a poem, maps, photographs, illustrations, posters, tables, figures, or text exceeding the maximum length permitted by copyright law. The author will receive one copy of the journal upon publication.

Manuscript Preparation

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- All submissions and citations should conform to *The Chicago Manual of Style* formatting standards. Please see http://www.chicagomanualofstyle.org/tools_citationguide.html for more information, and follow the "notes" version for each type of citation.
- Please use Gregorian calendar (Common Era) dates and common Arabic numerals (0, 1, 2, 3...) in your own text. When quoting an author who utilizes the *Hijri* (Islamic) calendar, Eastern Arabic numerals, or another system, please provide the corresponding Common Era calendar date and/or Arabic numerals in brackets.
- American English is preferred where spelling varies.
- Tables and figures may be included in the text. They should be numerically ordered and may contain captions.
- **Book reviews** should contain approximately 1200 words. **Review essays** that offer a comparative review of several books or articles should total 3,000 to 5,000 words. All reviews should begin with the bibliographical information of the book(s) or essay(s) being reviewed, including the number of pages.

Font – style and size:

- Always use **Times New Roman** font.
- For text use **size 12**; for main title use **size 16 bold**; for titles use **size 14 bold**; for subtitles use **size 12 bold**.
- The text should be **1.5 spaced** throughout.
- All paragraphs should be indented.
- Please leave only one space between sentences and after colons.

- **Make sure all quotation marks are curved** (not straight): ‘ ’ ; “ ”.
- All periods and commas should appear **before** quotations marks.

Distinguish between the three types of dashes:

- Use hyphens for compound words: state-of-the-art
- Use an en dash to indicate a range or a relation between opposites; indicate the dash by means of two consecutive hyphens:
 - pp. 10–14; Haifa–Tel Aviv Road
- Use an em dash to amplify or explain (with no space before or after):
- He accepted the proposition—that is, he said he would consider accepting it—but his reluctance was obvious.

Quotations:

- In the text, enclose quotations in **double quotation marks**: “ ”. If the quotation is longer than four lines, it should appear as a block quotation.
- For block quotations, omit the quotation marks, indent the passage (left side only) and leave two empty lines following it.
- **Do not incorporate passages in other languages into the text.** Translate such passages into English and cite the source.

Foreign languages and transliterations:

- Terms from languages that utilize the Latin alphabet—including modern Turkish—should not be altered from their original form and should be italicized in their first occurrence. For Ottoman Turkish, please transliterate in accordance with modern Turkish norms.
- Transliteration from Arabic should conform to the format followed by the *International Journal of Middle Eastern Studies*:
<http://web.gc.cuny.edu/ijmes/pages/transliteration.html>.
- Diacritical marks in Arabic should be used only for terms and phrases. Personal names, titles of books or articles, and place names should not have diacritical marks. ‘Ayn and hamza should be preserved in all these cases (except for initial hamza, which is dropped).
- Transliteration from Hebrew should conform to the *Academy of the Hebrew Language* transliteration guidelines as outlined at <http://hebrew-academy.huji.ac.il/hahlatot/TheTranscription/Documents/taatiq2007.pdf>.

References in foreign languages:

- Foreign language titles should be provided in the original language, followed by a translation in brackets.
- Titles using non-Latin characters should be transliterated.
- If the work has not been published under the translated title, the English should be capitalized sentence-style (capitalize first word and proper nouns only) and NOT italicized. A published translation is capitalized headline-style and italicized.

References

- For references use endnotes only.
- For both citations and author's notes, please use in-text superscripted numerals to refer the reader to the appropriate endnote. Citation style should be consistent and accurate throughout.
- Complete references should appear in an endnote the first time the item is cited; short references should be used for additional citations (see examples below).
- Internet sites:
 1. Add the URL when no hard copy is available. If there is a print edition refer to it and not to the URL.
 2. If quoting a news item, give the URL only if it is an online publication.
 3. Include an access date with internet references.

Examples:

Book:

¹ David S. Luft, *Robert Musil and the Crisis of European Culture* (Berkeley: University of California Press, 1980), 34.

² Luft, *Robert Musil*, 38.

¹ Pierre Bourdieu, *Distinction: A Social Critique of the Judgment of Taste*, trans. Richard Nice (Cambridge: Harvard University Press, 1984).

Chapter in a book:

¹ Brendan Phibbs, "Herrlisheim: Diary of a Battle," in *The Other Side of Time: A Combat Surgeon in World War II* (Boston: Little, Brown, 1987), 117–163.

² Phibbs, "Herrlisheim," 189.

Contribution to a multi-author book:

¹ Anne Carr and Douglas J. Schuurman, "Religion and Feminism: A Reformist Christian Analysis," in *Religion, Feminism, and the Family*, ed. Anne Carr and Mary Stewart Van Leeuwen (Louisville: Westminster John Knox Press, 1996), 14.

² Carr and Schuurman, "Religion and Feminism," 26.

Article in a journal: supply issue numbers where they exist

¹ David Ohana, "J. L. Talmon, Gershom Scholem and the Price of Messianism," *History*

of *European Ideas* 3, no. 2 (2008): 169–189.

² Ohana, “J. L. Talmon,” 220.

¹ C. Daniel Batson, “How Social Is the Animal? The Human Capacity for Caring,” *American Psychologist* 45 (March 1990): 336.

Master’s thesis or doctoral dissertation: first note

¹ David E. Sklare, “The Religious and Legal Thought of Samuel ben Hofni Gaon: Texts and Studies in Cultural History” (PhD diss., Harvard University, 1992), 56–97.

Daily newspaper: first note

¹ “Israelis Voice Concern over Terms of Free Trade,” *The Canadian Jewish News*, February 22, 1996.

¹ Yoram Bronowski, “Be-heksher yam tikhoni” [In a Mediterranean context], *Haaretz*, November 6, 1987.

Internet site: first note

¹ Giorgio Agamben, “The State of Emergency,” lecture given at the Centre Roland-Barthes at the University of Paris, 2006, accessed Feb. 11, 2009, <http://www.generation-online.org/p/fpagambenschmitt.htm>.

¹ Philip Webster, “We Won’t Fight a Class War with Tories, Says Ed Balls,” *Times Online*, December 29, 2009, accessed Jan. 10, 2010, <http://www.timesonline.co.uk/tol/news/politics/article6969068.ece>.

Books in a foreign language:

¹ Hillel Cohen, *Ha-nifqedim ha-nokhahim: Ha-plitim ha-Falestinim be-Yisrael meaz 1948* [The present absentees: The Palestinian refugees in Israel since 1948] (Jerusalem: Institute for Israeli Arab Studies, 2000).